

SINTEZA SA
ORADEA, Șos. Borșului no. 35
Tax ID no. 67329, J05/197/1991

INFORMATION REGARDING THE SHAREHOLDERS' RIGHTS

1. Introduction of some new items on the agenda of the General Meeting:

One or more shareholders who hold, individually or together, at least 5 % of the share capital **have the right to introduce, within at the most 15 days after the publication of the convening, respectively 13.11.2019, new items on the agenda of the General Meeting of Shareholders**, under the condition that each item be accompanied by a justification or by a draft resolution proposed for approval by the General Meeting of Shareholders, which will be sent to the company's head office in writing, **until 13.11.2019**, likewise **they have the right to present new draft resolutions for the items included or proposed to be included** on the agenda of the General Meeting of Shareholders, reason for which this right can be exercised in writing, by sending it to the company's head office, **until 13.11.2019, 10 o'clock**.

To the proposals regarding the introduction of new items on the agenda one shall also attach the copies of the identity documents/ registration certificate of the initiating shareholders.

The proposals received after the expiry of the deadlines stipulated above or sent in other ways than the ones exposed above, will not be taken into account.

The proposals regarding the candidates for the position of members of the Board of Directors can be submitted until 13.11.2019 at 10 o'clock, at the company's head office.

The list containing information regarding the name, place of residence and professional qualification of the persons proposed for the position of administrator is available to the Shareholders, and can be consulted and completed by them.

2. Address for questions

The company's shareholders may address questions regarding the items on the agenda, no later than one working day before the date of General Meeting, respectively 26.11.2019, these can also be submitted in written form at the company's head office together with copies of documents which allow the identification of the shareholder, **until 26.11.2019, 10 o'clock**.

The questions will be forwarded to the Board of Directors in writing, in original, in enclosed envelope with the mention written in print with capital letters "FOR THE ORDINARY GENERAL MEETING OF SHAREHOLDERS FROM 28/29.11.2019". The company will compose an answer to the questions on the web page (question-answer form), as soon as possible.

3. Special power of attorney / General mandate

The special power of attorney(special mandate) or the general power of attorney will be drafted in three original copies (one for the company, one for the principal and one for the agent) and **are available in the Romanian and English language** either at the company's head office in person or on the web page www.sinteza.ro, **as of 28.10.2019, 10 o'clock.**

After filling in and signing, the copy for the issuer will be submitted in person in original until **26.11.2019** in enclosed envelope with the written mention in print with capital letters "FOR THE ORDINARY GENERAL MEETING OF SHAREHOLDERS FROM 28/29.11.2019" or sent by e-mail with extended electronic signature, at the company's head office, accompanied by a copy of the identity document or of the registration certificate of the represented shareholder, until **26.11.2019, 10 o'clock**, at the e-mail address sinteza@sinteza.ro.

The powers of attorney will be accepted either in the Romanian or in the English language.

On the date of the General Meeting of Shareholders, upon entering the meeting room of the General Meeting of Shareholders, the appointed representative will hand in to the Company's representative the original of the special power of attorney in the final form, in case it was sent by e-mail with incorporated extended electronic signature and a copy of the identity documents of the appointed representative (identity card).

4. Vote by mail

The shareholders registered on the reference date in the shareholders' register have the possibility to vote by mail, before the General Meeting of Shareholders, by using the vote by mail form/ballot paper.

The vote by mail form (ballot paper) in the Romanian or English language, filled in and signed together with all the accompanying papers, can be forwarded as follows:

- a) will be sent to the company in original at its head office until **26.11.2019, 10 o'clock** in enclosed envelope with the written mention in print with capital letters "FOR THE ORDINARY GENERAL MEETING OF SHAREHOLDERS FROM 28/29.11.2019" with signature legalization by a notary public with the copy of the shareholder's identity document or registration certificate of shareholder, by any courier form,
- b) will be sent by e-mail with extended electronic signature embedded according to Law no. 455/2001 regarding the electronic signature, until **26.11.2019, 10 o'clock** at the e-mail address sinteza@sinteza.ro specifying at subject "FOR THE ORDINARY GENERAL MEETING OF SHAREHOLDERS FROM 28/29.11.2019"

The special powers of attorney, the vote form filled in and signed in original, the requests regarding the introduction of new items on the agenda, the questions composed by the shareholders, shall be accompanied by the following documents (a) in the case of the natural persons photocopy identity document signed for conformity with the original, respectively (b) in the case of the legal persons photocopy of the identity document of the legal representative, confirmation of company details issued by the Trade Register, issued at least 3 months before the publication of the convening notice of the general meeting of shareholders, in original or in certified true copy.

5. Date of reference

Only the shareholders who appear in the Shareholders' Register on **15.11.2019**, considered the date of reference, will be able to attend and vote within the General Meeting of Shareholders.

The shareholders' access to the general meeting will be made by the mere proof of their identity, made in the case of the shareholders - natural persons with the identity document and in the case of the shareholders - legal persons and shareholders - represented natural persons, with special power of attorney / general mandate given to the natural person who represents them.

6. Total number of issued shares

The company issued a total number of 66. 112. 590 shares.

Each share held gives the right to one vote in the General Meeting of Shareholders.

Additional information can be obtained by phone: 0259/444969, daily between the hours 9,00-

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